BSZ40198 to TAE40110 Certificate IV in Training & Assessment Upgrade

This course is specifically designed for those who hold the superseded qualification: BSZ40198 Cert IV in Assessment and Workplace Trainer and wish to upgrade to the latest qualification: TAE40110 Certificate IV in Training and Assessment.

Recognition Pathway
Stay at the forefront of the training Industry to ensure your employability as well as the development of your skills is in line with regulatory requirements. If you are still currently training and assessing, we can assist in determining recognition (RPL) for some of the units within the TAE40110 Certificate IV in training and assessment. You will need to complete some online lessons to ensure your skills and knowledge are current across such areas as understanding VET processes and how to unpack Industry training packages, as well as assessing through a recognition process, assessment tool validation and how to address adult LLN skills.

Evidence required
To meet the entry requirements of this upgrade course and recognition for some of the 10 units of competency required for the TAE40110 Certificate IV in training and assessment, you will need to provide the following evidence:

- Certified copy of your original BSZ40198 qualification, including transcript of units completed
- Resume to confirm your currency in training and assessing, you must also include contact information for referee’s to confirm this
- Professional development log or information confirming how your skills and knowledge within your areas of expertise (areas you train/assess across) remain current, this can be included on your resume
- Answer a set of questions relating to current work practices
- Completion of a provided hazard/risk control plan relating to the review of a training room/area

We can arrange simulated assessment tasks for any of these evidence requirements if you do not have access to supporting evidence.

Course fees
Program fees includes access to your online course, which includes all required resources as well as one-on-one trainer support for the duration of your enrolment. Payment can be made via our payment gateways by credit card, bank transfer, cheque or money order. Payment plans are also available by arrangement.

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<tr>
<th>Course: BSZ upgrade Course</th>
<th>Payment Plan</th>
<th>*Upfront Payment</th>
<th>Enrolment period</th>
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<tr>
<td>$890</td>
<td>$ 750</td>
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<td>12 months</td>
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* Prices subject to change, please check our website for most up to date specials.

Trainer support
You have one-on-one trainer support for the duration of your enrolment. Your trainer will assist you throughout the program with any questions you may have and to assist you work on any challenges that may impede your progress. Support is provided by: Phone (1300 number); email; Skype text, chat and video link; message and forums from within your course. Assessments are turned around within 72 hours allowing you to continue working consistently through your course.

Course Duration & Enrolment Period
We suggest that each lesson will take approximately 20 – 25 hours to complete. This depends on your current skill and knowledge. The enrolment period for this course is a very generous 12 months, however you can complete this upgrade course as quickly as you like.

Description of outstanding units
If you meet the RPL requirements of this upgrade pathway, you may only need to complete the following units of competency/lessons to achieve the full qualification, TAE40110: Certificate IV in Training and Assessment. If you have current experience, skills and knowledge in any of these...
areas detailed below, you may be able to achieve further recognition. You can discuss this with your Connect trainer. The remaining units have been developed into the following 5 lessons:

**Training Packages**

_TAEDES402A - Use Training Packages to meet client needs_  
This unit addresses the skills and knowledge required to use Training Packages and accredited courses. This includes identifying and sourcing Training Packages and accredited courses to meet client needs, and interpreting the requirements of Training Package/s including the competency standards/units, the packaging rules for qualifications and the assessment guidelines.

**VET Learning programs**

_TAEDES401A - Design and develop learning programs_  
This unit specifies the competency required to conceptualise, design, develop and evaluate learning programs to meet an identified need for a group of learners, using appropriate criteria. Criteria may include endorsed competency standards and other specifications such as organisational performance standards, product equipment specifications and workplace procedures.

**Plan Assessment and Assess competence**

_NOTE:_ This lesson only needs to be completed if you have not been involved in assessing a candidate through a recognition (RPL) process. There is just one small task involved in completing this lesson to meet this requirement.

_TAEASS401B - Plan assessment activities and processes_  
This unit describes the skills and knowledge required to plan and organise the assessment process, including recognition of prior learning (RPL), in a competency based assessment system. It also includes the development of simple assessment plans and instruments.

_TAEASS402B - Assess competence_  
This unit addresses the skills and knowledge required to assess the competence of a candidate.

**Assessment Validation**

_TAEASS403B - Participate in assessment validation_  
This unit specifies the competence required to participate in an assessment validation process. This unit typically applies to those participating in assessment validation. It does not address leading the validation process.

**Adult LLN**

_TAEELLN411: Address language, literacy and numeracy requirements._  
This unit describes the performance outcomes, skills and knowledge required to recognise the core language, literacy and numeracy (LLN) demands of training and assessment, and to tailor training and assessment to suit individual skill levels, including accessing relevant support resources. This unit introduces trainers and assessors to core language, literacy and numeracy issues in training and assessment practice. Competence in this unit does not indicate that a person is a qualified specialist adult language, literacy or numeracy practitioner.

**Assessment Pathway**

The following pathways are available for you:

- Study followed by assessment
- Recognition of Prior Learning for these outstanding units.
- Assessment only: Simply work through the remaining assessment tasks

**How do I enrol?**

Simply complete the enrolment information by following the prompts. If you have any questions please phone: 1300 737 434 during business hours or email: info@connect.edu.au